



**DEPARTMENT:** Risk Management

**POSITION:** Risk Management Consultant

**LOCATION:** Jacksonville, FL

**DATE:** January 13, 2011

---

### **General Summary:**

Responsible for working under the direction of the Vice President of Risk Management to assess risk exposures for Underwriters to utilize in pricing and to assist clients with the identifying/reduction of risk exposures; Support marketing efforts to maintain and develop large physician group/facility business.

---

### **Essential Duties & Responsibilities:**

- Work under the direction of the Vice President of Risk Management to conduct risk assessment surveys and product evaluations resulting in reports/recommendations for the Underwriting Department and/or insureds
  - Assist in the education of, and communication with, facility/physician groups, agents and potential insureds via risk assessments, action plans, newsletter articles, and seminars
  - Evaluate risk management claims data for trends/issues and stay abreast of industry information
  - Provide on-site, telephone, and/or written consultation to insureds and others as appropriate
  - Assist the Marketing Department in retaining existing business and create new business through contact with assigned endorsed programs, medical societies, associations, and networks
  - Assist Vice President of Risk Management with other projects as requested
  - Assist the Claims and Legal Departments with loss prevention guidance
  - Other duties as assigned
- 

### **Education & Qualifications:**

- B.S./B.A. in business, education, insurance or health-related field.
  - Minimum of five years experience in risk, medical malpractice/health claims or quality management; Registered Nurse/Physician Assistant is preferred
  - Hold, or ability to obtain, a Risk Management Certification in Florida and other states as required. Professional designations preferred.
  - Excellent communication and presentation skills
  - Strong organizational and time management skills
  - Good computer skills – Microsoft Word, Outlook, Power Point and Excel experience required
  - Ability to function in a professional office/team environment and utilize standard office equipment
  - Ability to travel and work independently
- 

If you are interested in applying for this position, please contact the Human Resources Department or email [humanresources@fpic.com](mailto:humanresources@fpic.com) within 5 days of the date of this posting.